



## Risk Management Security Services

The Old Courthouse Hughenden Road High Wycombe Buckinghamshire HP13 5DT  
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# Reception Services

As an addition to security staff we are able to provide high quality reception services and the provision of facilities support for front of house positions.

It is vital to provide a first impression that counts.

The reception area must offer a friendly and professional environment supported by staff that can complement the ethos of the company we are working for. Through our tailored and site specific recruitment process we are able to select staff that meet both our requirements and those of our customer.

All our receptionists are trained in accordance with specific site requirements and work in accordance with agreed Service Level Agreements and Key Performance Indicators.

As an added level of security and peace of mind a detailed screening process is completed for all reception staff in accordance with the British Standard. This includes previous employment history, personal references and credit checks.

Many customers use our reception staff in conjunction with other services such as Manned Guarding, Mobile Patrols and Keyholding as part of a combined solution.

